

**NOTES OF THE
CAPE COD MUNICIPAL HEALTH GROUP**

Steering Committee Meeting
Wednesday, June 28, 2017, 9:00 AM
Sandwich Town Hall, Sandwich, MA

MEETING MINUTES

A meeting of the Steering Committee of the Cape Cod Municipal Health Group (“CCMHG”) was held on Wednesday, June 28, 2017 at 9:00 AM at the Sandwich Town Hall, Sandwich, MA. The following people attended:

Steering Committee Members Present:

Skip Finnell, Steering Committee Chair	Dennis-Yarmouth RSD
Noreen Mavro-Flanders, Board Chair	Dukes County
Christopher Clark	Town of Harwich
John Kelly	Town of Orleans
Deb Blanchette	Town of Barnstable
Denise Coleman	Town of Falmouth

Guests Present:

Rich Bienvenue	CCMHG Treasurer
Bill Fraher	Bill Fraher, CPA
Richard Sullivan	Powers & Sullivan, LLC
Leonetta Scappini	Scappini & Pina, P.C.
Emily Pina	Scappini & Pina, P.C.
Carol Cormier	Group Benefits Strategies (GBS)

Skip Finnell, Steering Committee Chair, called the meeting to order at 9:07 AM.

Interviews with auditing firms for the FY17 financial audit and decision to engage:

In succession, the Steering Committee interviewed Bill Fraher of Bill Fraher; CPA, Richard Sullivan of Powers & Sullivan, LLC; and Leonetta Scappini and Emily Pina, both of Scappini & Pina, P.C. based on the 3-year auditing proposals submitted by each firm and which are attached to these meeting minutes.

Following the interviews, the Committee discussed the qualifications of the candidates and what they would bring to the job of auditing the CCMHG. Each member expressed his or her opinion.

Noreen Mavro-Flanders moved to engage Bill Fraher, CPA, the incumbent auditor, for a 3-year engagement for the fees proposed by Mr. Fraher.

Motion

Deb Blanchette seconded the motion. The vote on the motion was unanimous.

Approval of minutes of the June 8, 2017 meeting:

Noreen Mavro-Flanders moved to approve the minutes of June 8, 2017 as written.

Motion

Christopher Clark seconded the motion. The motion passed by majority vote with three members abstaining.

Other Business:

Carol Cormier said she made the requested corrections to the CCMHG/GBS contract that was approved at the last meeting. Noreen Mavro Flanders signed the Agreement.

Carol Cormier said that the Committee had requested a report on the number of people who had enrolled in the HSA-qualified High Deductible Health Plans (HDHPs). She said that there are two reports in the packet and that as of mid June there were 189 subscribers on HDHPs. She said 22 of the 54 CCMHG employers offered the HDHPs. She said it was a reasonable start for the first year of offering these plans which are complex to understand.

There was a discussion about the Mass. Municipal Reinsurance Arrangement (MMRA). She said that GBS clients had very few proposals for reinsurance in the recent procurement processes. She said some received only one proposal and others received two proposals. She said there may be interest in the MMRA for next year and that an MMRA Board meeting will be held on September 21st to review options for enlarging the MMRA by accepting new participants. She said that CCMHG has benefited from its participation in the MMRA and noted the \$3.14 million in reinsurance reimbursements received in the last 11 months as reported in the Funding Rate Analysis report through May 31, 2017.

Carol Cormier said that at the previous meeting the Committee asked about the Abacus fees and contract expiration date for the Diabetes Rewards Care Program. She said that the current fee of \$1.16 per subscriber per month holds through June 30, 2018 but that the original contract is on a September through August basis.

Skip Finnell asked the Committee members about their thoughts on adding other governmental entities to the MMRA.

John Kelly said he would like to have a chance to review options for the structure and governance before responding to Mr. Finnell.

Ms. Cormier said she asked Tracey May, Arthur J. Gallagher Co., broker for the MMRA, to present some options to the MMRA Board at the September 21st meeting. She said she will ask him if he could provide information about this in August so that it can be distributed, reviewed and discussed in advance of the MMRA Board meeting.

Deb Blanchette said the Investment Committee will not meet before the July 19th Board meeting.

There was no other business.

Chris Clark moved to adjourn the meeting.

Motion

Deb Blanchette seconded the motion. The motion passed by unanimous vote.

Skip Finnell adjourned the meeting at 10:56 AM.

*Prepared by Carol Cormier
Group Benefits Strategies*