

**NOTES OF THE  
CAPE COD MUNICIPAL HEALTH GROUP**

**Steering Committee Meeting**  
Wednesday, July 18, 2018 9:00 AM  
COMM Fire District, Centerville, MA

**MEETING MINUTES**

A meeting of the Steering Committee of the Cape Cod Municipal Health Group (“CCMHG”) was held on Wednesday, July 18, 2018 at 9:00 AM at COMM Fire District, Centerville, MA.

The following people attended:

**Steering Committee Members Present:**

Skip Finnell, Steering Committee Chair	Dennis-Yarmouth RSD
Noreen Mavro-Flanders	County of Dukes County
Denise Coleman	Town of Falmouth
Susan Wallen	Nauset RSD
John Kelly	Town of Orleans
Debra Blanchette	Town of Barnstable
Deb Heemsoth	Town of Dennis

**Guests Present:**

Rich Bienvenue	CCMHG Treasurer
Jody Hoffmann	Town of Provincetown
Garbrielle Pitcher	Blue Cross Blue Shield of MA (BCBS)
Bill Rowbottom	Blue Cross Blue Shield of MA (BCBS)
Bill Hickey	Harvard Pilgrim Health Care (HPHC)
Fred Winer	Tufts Health Plan
Carol Cormier	Group Benefits Strategies (GBS)
Chris Nunnally	Group Benefits Strategies (GBS)
Karen Carpenter	Group Benefits Strategies (GBS)

Skip Finnell, Steering Committee Chair, called the meeting to order at 9:06 AM.

**Approval of minutes of the June 20, 2018 meeting:**

Noreen Mavro-Flanders moved approval of the June 20th Steering Committee meeting minutes.

Motion

Debra Blanchette seconded the motion. The motion passed by majority vote, with two abstentions.

**Treasurer’s Report:**

Treasurer Rich Bienvenue, CPA reviewed the financial reports with data through May 2018 (unaudited figures). He said May was a positive month and said he would review the full report at the Board Meeting following this meeting. Mr. Bienvenue noted that the end of year adjustments were made and sent to the auditor and will be reflected on the June 30, 2018 year-end report.

A tentative Steering Committee meeting was scheduled on August 22<sup>nd</sup>.

The 8/22/18 meeting was subsequently cancelled.

Deb Heemsoth, John Kelley and Denise Coleman said they could not attend a meeting on August 22.

Skip Finnell said to keep the date on hold in case a meeting was necessary.

Noreen Mavro-Flanders made a motion to accept the Treasurer's report.

Motion

Debra Blanchette seconded the motion. The motion passed by unanimous vote.

**Marketing CCMHG and its programs:**

Chris Nunnally said there is not much to report, but said the Carol McLeod Agency is scheduled to come to the October Steering Committee Meeting.

Carol Cormier said GBS is working with the carriers to add the CCMHG logo to the member's medical and dental ID cards. She asked the Committee if it wanted to keep the current CCMHG logo or to wait to see what a marketing company would come up with for a logo.

The Committee said they would like to move forward with the existing CCMHG logo.

Skip Finnell said there may not be a quorum at the Board Meeting based on the responses received by GBS.

Mr. Finnell said it will be important to get the Benefit Administrators' input on what the Committee is looking at doing regarding marketing the programs offered by CCMHG.

Carol Cormier suggested having a meeting late in September, after the teachers are back in school.

John Kelly suggested inviting the Managers as well. He said the Managers give the Benefit Administrators direction, and it would be good to have their buy-in on what CCMHG is working on.

The Committee asked Carol Cormier to draft an email to send to the Benefit Administrators following the Committee's review of the content.

The Martha's Vineyard (MV) Steering Committee (SC) Meeting was scheduled for September 19<sup>th</sup>, location to be determined. It was agreed that the MV Benefit Administrators should be invited to meet after the SC meeting to discuss marketing of the CCMHG programs.

A Benefit Administrators' Meeting was scheduled for September 26<sup>th</sup> at 10:00 AM at COMM Fire District, if the room is available, with a SC Meeting at 9:00 AM prior. The Committee asked Ms. Cormier to invite Dave Sirowich of PBIRx to the SC Meeting.

The location of the meeting was changed to the Barnstable Town Hall, due to the unavailability of the meeting room at COMM Fire District.

**Discussion about pursuing pharmacy carveout:**

Chris Nunnally spoke about the implementation of the prescription drug carveout program at the City of Fall River. He said it went very well and suggested starting the implementation with the CCMHG active health plans before the senior plans. He said installing the Rx Carveout for senior plans is more complex than for the active employee plans.

Fred Winer said if CCMHG considers carving out Rx for the senior plans he suggests doing it for a January 1<sup>st</sup> implementation.

Chris Nunnally said there is a lot of savings and flexibility with the formularies when carving out the prescriptions. He said PBIRx has worked out to be a very good vendor for the GBS clients thus far.

Skip Finnell asked Mr. Nunnally to provide written materials prior to the September meeting.

Carol Cormier said the implementation would be for FY20.

There was a discussion about holding the Benefit Administrators' Meeting on August 22<sup>nd</sup> at 10:00 AM and to meet with PBIRx at 9:00 AM, but Debra Blanchett, John Kelly and Denise Coleman would not be able to attend.

The Aug. 22 meeting was subsequently cancelled.

**Cape Cod Health Care (CCHC) proposal:**

Carol Cormier said she called NFP consultants to let CCHC know of the Steering Committee concerns, such as liking the limited network plan concept, but not as an insured product. She said she told them CCMHG has a lot of projects going on right now and asked for verification that CCMHG would receive lower pricing.

Skip Finnell said the Committee wants to see a different proposal.

John Kelly made a motion to put the CCHC proposal on hold for now, and to look at further information to consider for FY22.

Motion

Debra Blanchette seconded the motion. The motion passed by a unanimous vote

**Dependent Eligibility Auditing:**

Skip Finnell noted that there may not be a quorum at the Board meeting in order to vote acceptance of doing the dependent eligibility audit.

**Health, Dental and Vision Plan Reports:**

*HPHC* – Bill Hickey said HPHC has contracted with a new vendor, National Imaging Associates to manage the pre-authorizations of MRIs and spine treatment. He said programs are in place now for insured business, but will open to self-insured plans effective July 1, 2018.

**Other Business:**

There was no other business.

Chair Skip Finnell adjourned the meeting at about 10:03 AM.

*Minutes prepared by Karen Carpenter  
Group Benefits Strategies*