

**MINUTES OF THE
CAPE COD MUNICIPAL HEALTH GROUP**

Steering Committee Meeting
Monday, June 15, 2020, 9:00 AM
Virtual Meeting by Remote Participation

MEETING MINUTES

A meeting of the Steering Committee of the Cape Cod Municipal Health Group (“CCMHG”) was held on Monday, June 15, 2020 at 9:00 AM. Attendance was by online remote participation. The following people attended the meeting:

Steering Committee members present:

A. Francis (“Skip”) Finnell, Steering Committee Chair	Dennis-Yarmouth RSD
Noreen Mavro-Flanders, Board Chair	County of Dukes County
Erin Orcutt	Cape Cod Regional Technical High School
Denise Coleman	Town of Falmouth
Beth Deck	Cape Cod Collaborative
John Kelly	Town of Orleans
Robert Whritenour	Town of Oak Bluffs
Deb Heemsoth	Town of Dennis

Guests Present:

Deanna Desroches	CCMHG Wellness Consultant, Mainland
Maggie Downey	Cape Light Compact/CCMHG Wellness Committee
Bob Kademian, RPh	PBIRx
Garbrielle Pitcher	Blue Cross Blue Shield of MA (BCBSMA)
Julie Scansaroli	Blue Cross Blue Shield of MA (BSBSMA)
Bill Hickey	Harvard Pilgrim Health Care (HPHC)
Caitlyn Marron	EyeMed
Carol Cormier	Gallagher Benefit Services, Inc. (GBS)
Karen Quinlivan	Gallagher Benefit Services, Inc. (GBS)

Skip Finnell, Steering Committee Chair, called the meeting to order at 9:08 a.m. He said that the meeting was being recorded and asked if there were any objections. There were none.

Mr. Finnell said that *all votes will be considered unanimous unless he hears an objection and gave instructions for objecting to a motion or abstaining.*

Approval of May 27, 2020 meeting minutes:

Noreen Mavro-Flanders made a motion to accept the minutes of the May 27, 2020 meeting.

Motion

Bob Whritenour seconded the motion. The motion passed by majority vote. John Kelly abstained.

Treasurer’s Report:

Skip Finnell said that Treasurer, Rich Bienvenue, will present the financial reports through April at the June 18th Board meeting.

Wellness Program budgets:

Noreen Mavro-Flanders said that there is not yet a proposed FY21 budget for Martha's Vineyard's wellness programs. She said that the Vineyard Wellness Committee will meet again with Triva Emery, Wellness consultant, and will present a budget following their meeting.

The mainland Wellness Program FY21 budget proposal had been presented prior to the meeting. There was no increase to the total amount requested from last year's budget.

Noreen Mavro-Flanders moved to approve the proposed Mainland Wellness Budget for FY21.

Motion

Bob Whritenour seconded the motion. The motion passed by unanimous vote.

Maggie Downey, Mainland Wellness Committee, thanked the Committee and left the meeting at this time.

Gallagher Benefit Services (GBS) reports:

Business Associates Agreement (BAA) proposed by GBS - Carol Cormier said that GBS has agreed to all the changes proposed by CCMHG through its attorney, Leo Peloquin.

It was agreed that it would be the CCMHG Board Chair's address that should appear on the Agreement rather than the Treasurer's address and that it should be dated with today's date.

Bob Whritenour motioned to approve the proposed BAA with GBS with the address change and dating as mentioned.

Motion

Denise Coleman seconded the motion. The motion passed by unanimous vote.

GBS Roster and Invoice Download Service - Ms. Cormier said that GBS has proposed a 3% increase to the Service fee with a total annual amount for FY21 of \$8,586. She said that there had been no increase in the fee last year.

Noreen Mavro-Flanders motioned to approve the proposed FY21 GBS Roster and Invoice Download service.

Motion

Beth Deck seconded the motion. The motion passed by unanimous vote.

Website Maintenance Agreement – Carol Cormier said that GBS proposes a 3% increase to the Website Maintenance fee with a total annual amount for the period December 1, 2020 through November 30, 2021 of \$1,947.

Noreen Mavro-Flanders motioned to accept the proposal for the Website Maintenance Agreement.

Motion

Beth Deck seconded the motion. The motion passed by unanimous vote.

OptiMed Health Partners proposed agreement:

Skip Finnell said that he thought changes need to be made to describe OptiMed's compensation. He said he wanted to know what OptiMed's fees would be based on and how billed. He said there should be information about how OptiMed would show proposed savings to the CCMHG.

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Noreen Mavro-Flanders said that under Section 10, Governing Law, “Michigan” must be changed from “Commonwealth of Massachusetts”.

Carol Cormier said she would take the Committee’s concerns back to OptiMed and hope that they will be dealt with and resolved in time for the June 18th Board meeting.

BCBS proposed Health Engagement Services contract:

Carol Cormier said that BCBSMA submitted an amendment to the Premium plans Agreement. She said this does not apply to the self-funded plans, only to the fully insured Senior plans. She said it is an agreement for services that do not yet exist for these plans, and she advised the Committee not to sign the agreement until such time as there is a program to review.

Garbrielle Pitcher said that it is true that at this time there are no health engagement services for the insured senior plans but that the contracts department at BCBSMA wants clients to sign the agreement in advance so that it will be in place at the time when such programs are available.

There was a brief discussion.

Bob Whritenour moved to table the item.

Motion

Erin Orcutt seconded the motion. The motion to table passed by unanimous vote.

Other Business:

EyeMed program – Caitlyn Marron, EyeMed, told the Committee about the new *EyeMed Cares* discount program for employees who have been terminated or furloughed because of the coronavirus pandemic. She said that to help CCMHG former employees impacted by COVID-19 reductions in force and who were enrolled in the EyeMed vision plan, EyeMed will enroll them in the EyeMed Cares plan at no cost and will communicate the program to them. She said the plan will be valid through December 31, 2020. She said there is no cost to CCMHG or to the former employee. The program provides discounts for eye care services such as eye exams and materials received from Advantage Cares Network providers and Lenscrafters, Target, Pearle Vision and certain independent providers. She said that the EyeMed Cares program will be offered automatically unless CCMHG decides to opt out.

The Committee was pleased to have the EyeMed Cares program offered under the circumstances described by Ms. Marron

There was no other business.

Steering Committee Chair, Skip Finnell, adjourned the meeting at 9:49 AM.

*Prepared by Carol Cormier
Gallagher Benefit Services, Inc.*