

**MINUTES OF THE
CAPE COD MUNICIPAL HEALTH GROUP**

Steering Committee Meeting
Wednesday, October 21, 2020, 9:00 AM

Virtual Meeting by Remote Participation

MEETING MINUTES

A meeting of the Steering Committee of the Cape Cod Municipal Health Group (“CCMHG”) was held on October 21, 2020 at 9:00 AM. Attendance was by online remote participation. The following people attended the meeting:

Steering Committee members present:

A. Francis (“Skip”) Finnell, Steering Committee Chair	Dennis-Yarmouth RSD
Noreen Mavro-Flanders, Board Chair	County of Dukes County
Erin Orcutt	Cape Cod Regional Technical High School
Debra Blanchette	Town of Barnstable
Denise Coleman	Town of Falmouth
John Kelly	Town of Orleans
Deb Heemsoth	Town of Dennis
Susan Wallen	Nauset Regional School District
Beth Deck	Cape Cod Collaborative
Bob Whritenour (<i>joined meeting after Investment Comm. Report</i>)	Dukes County/Town of Oak Bluffs

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Guests Present:

Garbrielle Pitcher	Blue Cross Blue Shield of MA (BCBSMA)
Julie Scansaroli	Blue Cross Blue Shield of MA (BCBSMA)
Bill Hickey	Harvard Pilgrim Health Care (HPHC)
Fred Winer	Tufts Health Plan- Senior Products
Nina Conroy	Delta Dental Plan of Mass.
Carol Cormier	Gallagher Benefit Services, Inc. (GBS)
Joseph Anderson	Gallagher Benefit Services, Inc. (GBS)
Karen Quinlivan	Gallagher Benefit Services, Inc. (GBS)

Skip Finnell, Steering Committee Chair, called the meeting to order at 9:02 AM. He said that the meeting was being recorded and asked if there were any objections. There were none.

Mr. Finnell asked for a roll call of Steering Committee members who will be voting. The following voting members were present:

A. Francis (“Skip”) Finnell, Steering Committee Chair	Dennis-Yarmouth RSD
Noreen Mavro-Flanders, Board Chair	County of Dukes County
Debra Blanchette	Town of Barnstable
Erin Orcutt	Cape Cod Reg. Tech High School
Denise Coleman	Town of Falmouth
John Kelly	Town of Orleans
Deb Heemsoth	Town of Dennis
Susan Wallen	Nauset Regional School District
Beth Deck	Cape Cod Collaborative

Approval of September 29, 2020 meeting minutes:

Noreen Mavro-Flanders made a motion to accept the minutes of the September 29, 2020 meeting with the following correction: add Susan Wallen to roll call list of voting members.

Motion

Deb Heemsoth seconded the motion to approve the 9/29/2020 minutes as corrected.

The roll call vote was passed by a majority as follows:

Noreen Mavro-Flanders	yes,
Erin Orcutt	yes,
John Kelly	abstain,
Denise Coleman	yes,
Beth Deck	yes,
Susan Wallen	yes,
Deb Heemsoth	abstain,
Debra Blanchette	abstain,
Francis (“Skip”) Finnell	yes.

Reorganization - Election of Chair, Vice Chair, and Steering Committee:

In anticipation of the upcoming Board meeting, Mr. Finnell said he had asked if anyone was willing to step into the role of Chair for either the Steering Committee or the Board. He said there were no volunteers. He said that the Steering Committee members were asked if they were willing to serve for another year and all reported that they were willing to continue serving.

Erin Orcutt motioned to recommend to the Board that the current Officers, including Chair and Vice Chair, and the current Steering Committee be elected to serve for the next year, CY2021.

Motion

Deb Blanchette seconded the motion.

The roll call vote to recommend the current Officers and Steering Committee to serve for another year was unanimous as follows:

Noreen Mavro-Flanders	yes,
Erin Orcutt	yes,
John Kelly	yes,
Denise Coleman	yes,
Beth Deck	yes,
Susan Wallen	yes,
Deb Heemsoth	yes,
Debra Blanchette	yes,
Francis (“Skip”) Finnell	yes.

Treasurer’s report and Investment Committee report:

The Treasurer was not able to attend the meeting but will report at the Board meeting following this meeting.

Investment Subcommittee Chair, Deb Blanchette, said that she, Rich Bienvenue, and Erin Orcutt met with Brian Callow and Barbara Howard from Rockland Trust regarding the Investment Policy. She said that they all agreed on removal of one sentence from the policy because of an inconsistency with information in Appendix A. The sentence recommended to be removed appears on page 1, Investment Goals and Objectives,

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second paragraph and reads, “A maximum of 50% may be invested in equities and the balance in fixed income securities and/or cash.”

There was a discussion about the Investment Policy, the cash on hand, and the rate stabilization fund.

Deb Blanchette said that starting in December; \$3.4 million from cash will go into investments in the Return Seeking Account per quarter. She asked if this would require a vote of approval.

Skip Finnell asked if this investment plan would comply with the Investment Policy.

Ms. Blanchette said that it would comply.

Mr. Finnell said that a vote would not be required on the planned quarterly investment.

Deb Blanchette moved to recommend to the Board that it revise the Investment Policy by removing the sentence appearing on page one under Goal and Objectives saying “A maximum of 50% may be invested in equities and the balance in fixed income securities and/or cash.”

Motion

Noreen Mavro-Flanders seconded the motion.

The roll call vote to recommend that the Board revise the Investment policy as stated in the motion was unanimous as follows:

Noreen Mavro-Flanders	yes,
Erin Orcutt	yes,
John Kelly	yes,
Denise Coleman	yes,
Beth Deck	yes,
Susan Wallen	yes,
Deb Heemsoth	yes,
Debra Blanchette	yes,
Francis (“Skip”) Finnell	yes.

Bob Whritenour joined the meeting at this time.

CY21 Senior Plan Rates:

Carol Cormier had reviewed the rate calculations for the BCBS Medex plan and the Harvard Pilgrim Medicare Enhance plans at the September Steering Committee meeting and the fully insured Tufts and BCBSMA senior plan rates were presented at that meeting as well. She said the Committee had approved the rate recommendations to the Board that included a rounded-off rate for Medicare HMO Blue, i.e. \$410.00 rather than \$410.03. Subsequently, BCBSMA informed her that BCBS is not able to go with anything other than the CMS-approved rate of \$410.03.

Motion

Mr. Finnell said he thought that the Steering Committee should take a new vote approving the rates as presented without any rate rounding for Medicare HMO Blue

Bob Whritenour moved to approve the CY21 Senior Plan rates as presented and recommended.

Noreen Mavro-Flanders seconded the motion.

The roll call vote to recommend that the Board approve the CY21 Senior plan rates as presented without rate-rounding for Medicare HMO Blue was unanimous as follows:

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Noreen Mavro-Flanders	yes,
Erin Orcutt	yes,
John Kelly	yes,
Denise Coleman	yes,
Susan Wallen	yes,
Deb Heemsoth	yes,
Debra Blanchette	yes,
Robert Whritenour	yes
Francis (“Skip”) Finnell	yes.

MMRA – OptiMed program launch:

Carol Cormier explained that the employers in CCMHG have been asked to distribute information about the OptiMed program to covered employees and non-Medicare eligible retirees. OptiMed will offer members who are on high cost specialty medications the opportunity to choose to get the same medications at lower costs and in some cases with more convenient arrangements for infusions and injections. Members who choose the OptiMed program will have copays and coinsurance waived for the medications they receive through OptiMed. Ms. Cormier said that OptiMed will call the eligible members, and it will be important for these members to be aware that the program is legitimate and sanctioned by the CCMHG and their employer. Ms. Cormier said that she asked the employers to let her know when all the communications have gone out. She said reminders were sent to them, but at this time there are many employers who have not sent out the communications or at least have not let her know that they’ve done so.

Other business:

Skip Finnell set the next remote-participation Steering Committee meetings as follows:

Wednesday, November 18, 2020 at 9 AM;
Wednesday, December 16, 2020 at 9 AM;
Wednesday, January 27, 2021 at 9 AM;
Wednesday, February 3, 2021 at 9 AM.

There was no other business.

Bob Whritenour moved to adjourn the meeting.

Motion

Erin Orcutt seconded the motion. There was a roll call vote as follows:

Noreen Mavro-Flanders	yes,
Erin Orcutt	yes,
John Kelly	yes,
Denise Coleman	yes,
Susan Wallen	yes,
Deb Heemsoth	yes,
Debra Blanchette	yes,
Robert Whritenour	yes
Francis (“Skip”) Finnell	yes.

The motion to adjourn was approved by unanimous vote.

Chair Skip Finnell adjourned the meeting at 9:38 AM.

*Minutes prepared by Carol Cormier
Gallagher Benefit Services, Inc.*